

**Academic Senate Council Meeting
Contra Costa College**

Monday, April 1, 2024– 2:15-4:00pm – SAB 211

Zoom: <https://4cd.zoom.us/j/7111046353>

Voting members must appear in person

Members: **Academic Senate President:** Gabriela Segade

Voting Representatives

CIC Chair/AS Vice President: Leslie Alexander

LA: Erica Watson, Joseph (Randy) Carver

SS: Lorena Gonzalez, Camille Santana

AACE: Michell Naidoo, Elisabeth Schwarz

NSAS: Deborah Dixon, Chao Liu

CTE: Michele Redlo

Distance Education: Randy Carver

Adjunct Faculty: Iroda Lapasova, Sepehr (Peter) Nesaei

Non-Voting Representatives:

Senate Assistant: Michael Zephyr

Classified Representatives: Karen Ruskowski, Stephanie Figueroa

Minutes

Item	Time	Item Description
1	2:15	Roll call: members attending in person, approval of members in remote attendance – 5 min. Present: Lorena, Michele R., Michelle N., Peter, Erica, Iroda, Leslie, Chao, Randy, Deborah Attending remotely: None Guests: Van Ly, Manu Ampim, Victoria Menzies, Maya Jenkins, Rob Barthelman, Jessa, Jenn Ounjian, Nzingha Dugas, Andrea Phillips, Kimberly Rogers Absent: Camille
Consent Agenda – 15 min.		
2.	2:20	Approval of agenda for 04/01/24 Moved: Michele R. Seconded: Lorena. In favor: all in attendance.
3.		Approval of minutes – Minutes from 10/02/23 were misplaced. They are now in the correct folder.
4.		Public Comment – Manu expressed the need to not focus on only one minoritized group, such as HSI, but that we should provide the same support for all groups on campus.
Non-consent Agenda		
5.		1st read of Facilities Master Plan Prioritization – Rob Barthelman went over the current version of the Facilities Master Plan. Rob and Jessa have been consulting with multiple committees and groups on campus. He described the current state of the plan and after the next round we will view the document again with the final feedback incorporated. They are starting to put implementation plans together. The final plan will reflect the state, size, location of buildings, structures, and ground features, and also the information about needs from college personnel. Lorena proposed to build a meditation space area next to the creek. The comments should be directed to Vicky.
6.		1st read FY25 Tentative Budget – Vicky Menzies presented the summary tentative budget for the 2025 fiscal year. She went over all the budget categories explaining that the bulk of the budget is salaries. The State Chancellor’s Office is going to count Library and Counseling on the right side of the 50% rule. Discretionary budget is 1.6 million. Some expenses must be incurred because some departments need equipment to be able to

		<p>teach their classes. Not much money was put in the capital outlays category. When hold harmless ends we'll need to go into restoration or stability funding. Gabriela asked whether the 50% rule was based on all funds. Vicky informed the Council that is only based on the General Funds.</p>
7.		<p>Proposal that could simplify the biennial update of the CTE program review – Planning Committee – Chao explained that unlike academic departments, CTE disciplines need to do a program review every 2 years instead of every 4. Chao presented a new form that would help CTE programs simplify and expedite the 2nd program review they need to produce. He explained that some metrics that could help these programs, such as performance in the labor market, are very difficult to collect because we lose touch with students. Green Collar Act: green jobs may be supported by the State.</p>
8.		<p>Review Nexus assignments and find a substitute for InSight Roster/Grading and Safe Zone – All – The Council studied the list of Nexus workshops for 1st and 2nd year faculty. The idea is to get rid of what has become obsolete, add training on emerging areas just as AI, and at a future meeting we'll revise the curriculum of each of the trainings. Gabriela mentioned that the District Service Area tour has not been offered for several years. She suggested that it may be more useful in the second year because faculty have too steep of a learning curve during the first year. Lorena suggested that it may be better to have a campus service area tour. Gabriela said it would be nice to see resources that we can refer students to, such as the RYSE center and other community organizations. The second-year trainings include a visit to Academic Senate. Gabriela suggested that we offer an orientation in the first year and then they can visit the ASC. The checklist has three different committees listed and a 2-hour time slot for it. Chao suggested it is because they want to make sure faculty have an opportunity to attend a committee meeting that does not conflict with their teaching schedule. Erica told us that they will incorporate AI into the academic integrity, but it would still not cover enough, and AI is not just a tool for cheating, so we should develop another AI workshop. Nzingha suggested collecting feedback from Nexus faculty so they can describe their experience. We could collect feedback after we do the initial revised draft. The eLumen training should be different for department chairs and for other faculty. Leslie suggested that the eLumen training should be repeated every two years. Classroom assessment techniques are useful for everyone. Gabriela suggests offering in the first year because we need to develop ways to incorporate student voices. Lorena agreed because community college faculty don't get trained in pedagogy. Deborah suggests having it on the second year because faculty have a lot to do in their first year. She feels that instructors would get more out of it if it's done in the second year. Gabriela talks about the importance of reading the class to be able to adjust instruction.</p>
9.		<p>Resolution to endorse establishment of a CCC President's Commission on HSI Servingness – Lorena described the updates to the proposed creation of a HSI commission that would advise the President. The revised document includes the metrics that show where these students are succeeding and where they are disproportionately impacted. HSI students are applying, registering, and completing transfer-level math and English. CCC has received three HSI grants since 2011 for \$12.95 million. The recommendation for the HSI advisory commission to the President incorporates best practices. Chao suggested that we avoid using HSI because the proposed commission has many members and the actions proposed by the document are too many. We don't have the resources to staff or the bandwidth to tackle all those projects. Lorena clarified that</p>

		the HSI designation is misunderstood because it is intended to help all disproportionately impacted students. The voting was postponed until the next meeting due to lack of time and because the supporting document had not been provided to the public.
10.		Faculty Collegiality Day – All – 10 minutes. Gabriela clarified that we changed the date because the selected date was in the middle of Passover. The date was then set for May 10.
11.		Standing Committees Reports: CIC – DE – OER/ZTC – CTE – Planning – SLO – Faculty Development – No reports
12.		Adjournment Moved: Deborah. Seconded: Lorena. In favor: All in attendance.

Next meeting: April 15, 2024 – 2:15-4:00 pm